

## Connecting to Air NC-Secure Instructions (Windows 8.1)

This document is for users who have recently changed their passwords or are unable to connect to AirNC-Secure and have successfully connected in the past. It will walk you through on how to delete a Wireless Profile and successfully reconnect to AirNC-Secure.

For Windows 8.1 there are two ways to Forget A Network. One is through PC Settings and the other through the WiFi menu.

### Step 1. Opening Your PC Settings

Open your Charms Bar by placing your mouse in the bottom-right corner of your screen. When the bar appears, please click on 'Settings'.

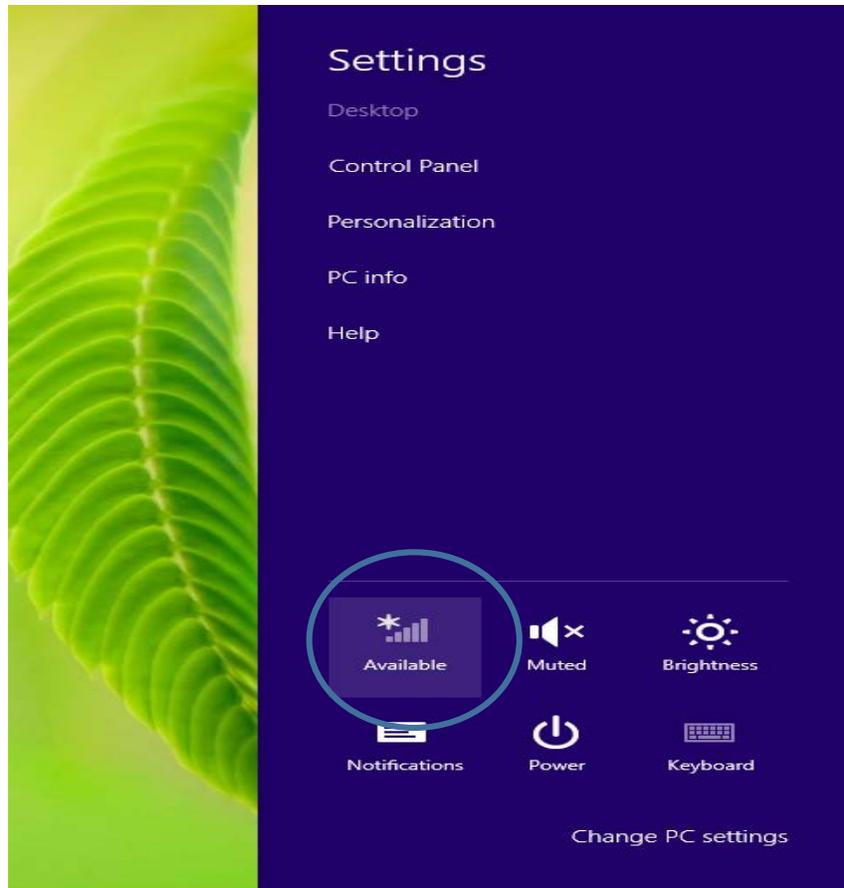


Choose one of the following methods below. Either the **Step 2A. Available Wi-Fi Networks Method** or the **Step 2B. PC Settings Method**.

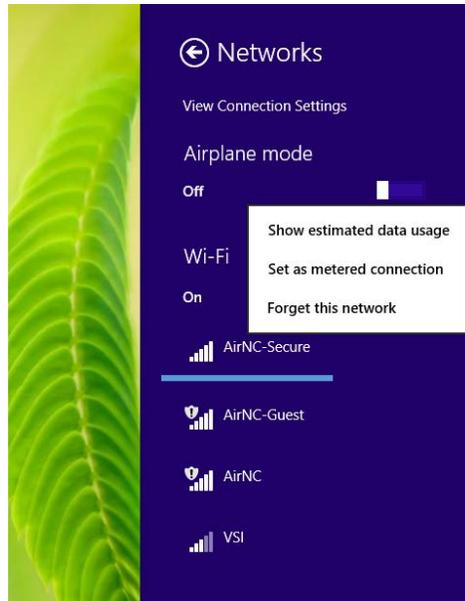
## Step 2A. Available Wi-Fi Networks Method

\*Please note that for this method you must be on campus.

Click on the icon that looks like a staircase with an asterisk. Generally it will say *'Available'* underneath if you are not connected to a Wi-Fi network.

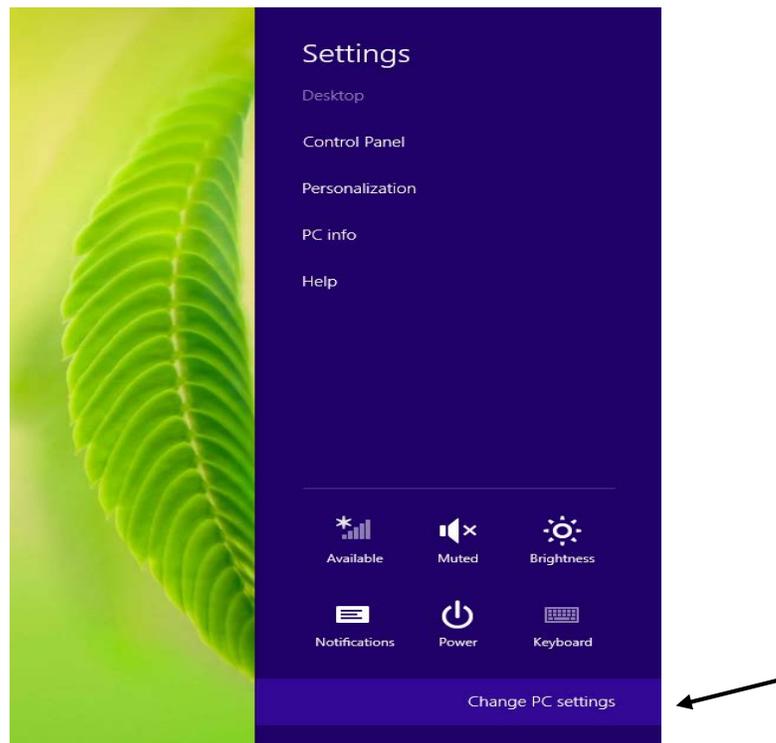


Find AirNC-Secure and right-click on it. Click on *'Forget this network'* to delete the wireless profile that is saved on your computer. You can now skip to **Step 3. Reconnect to AirNC-Secure** below

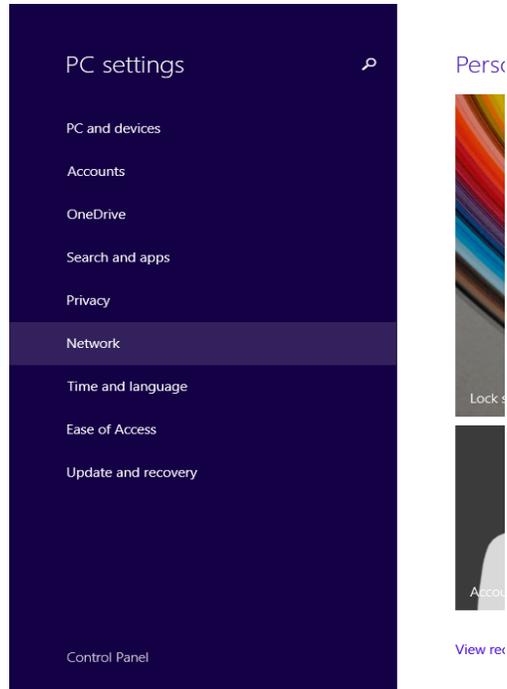


This is the Settings bar. You will need to click on *'Change PC settings'* located at the bottom of this bar.

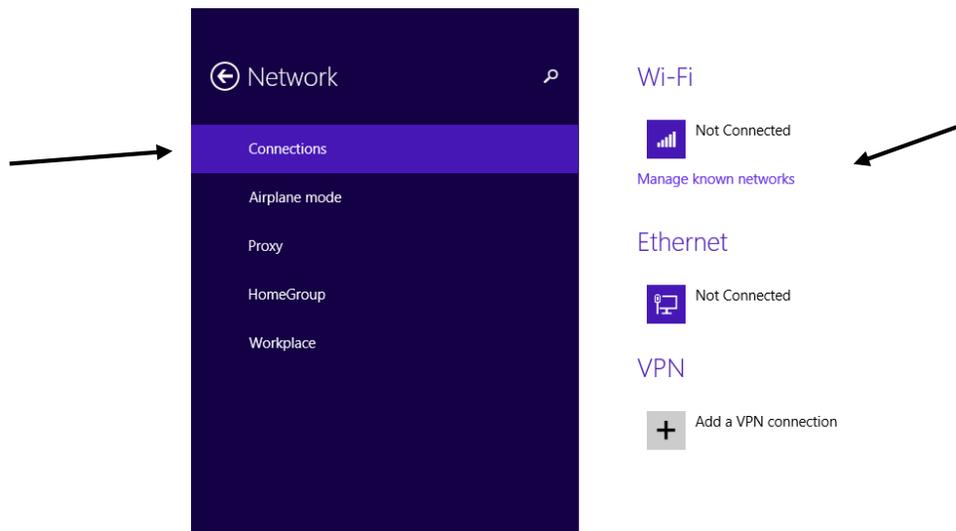
## Step 2B. PC Settings Method



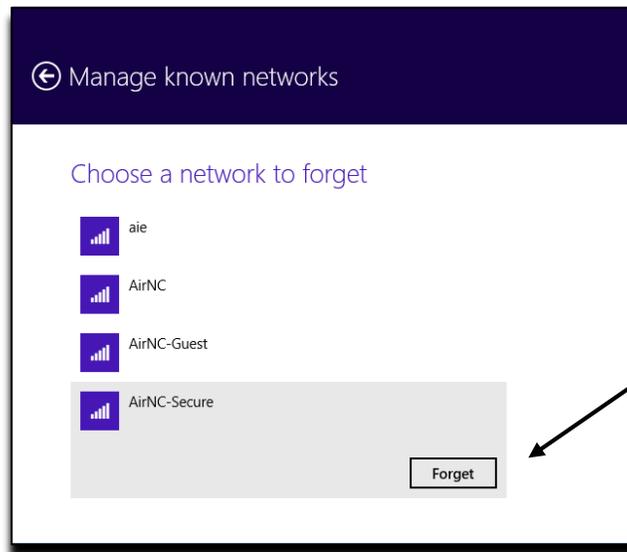
On the left-hand side, under PC settings, click on 'Network'.



Make sure 'Connections' is chosen on the left-hand side and then click on 'Manage known networks' under the Wi-Fi heading. This is going to bring up a list of all the Wi-Fi profiles saved on your computer.



Find AirNC-Secure and click on it. A *'Forget'* option should appear just like in the image above. Click on *'Forget'*.



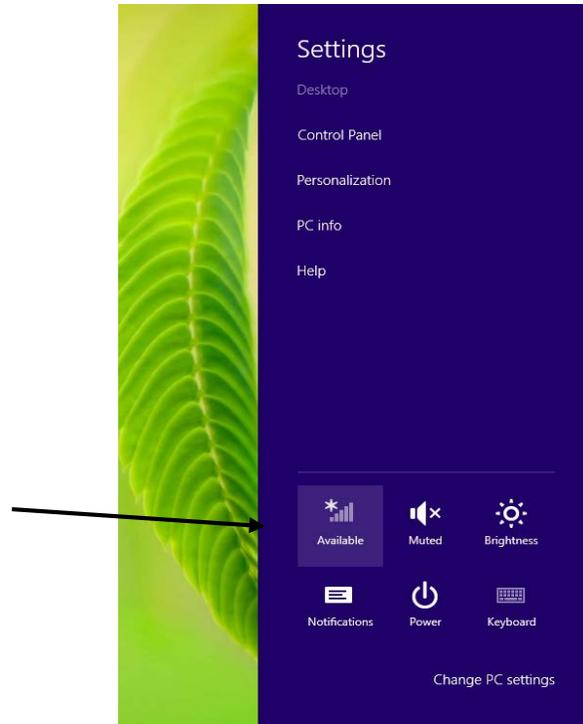
### Step 3. Reconnect to AirNC-Secure

You are now ready to reconnect to AirNC-Secure. This step also requires you to be on campus.

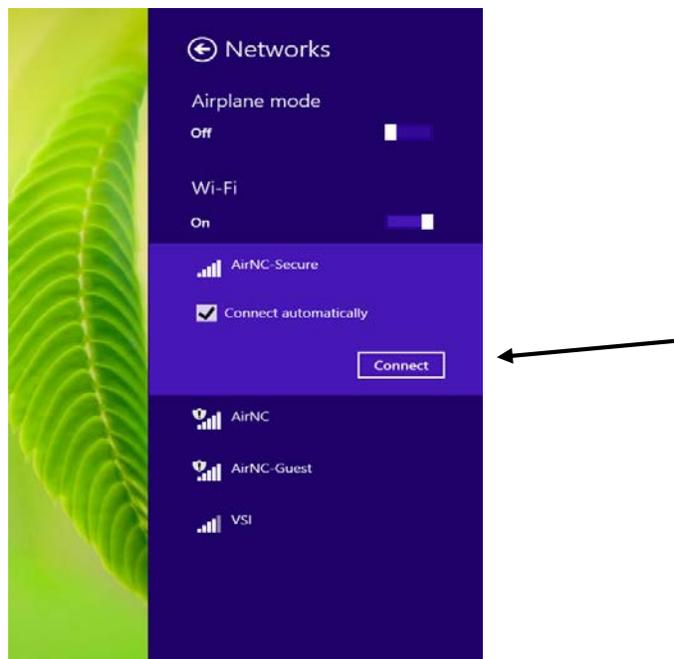
Open the Charms Bar again and click on *'Settings'*.



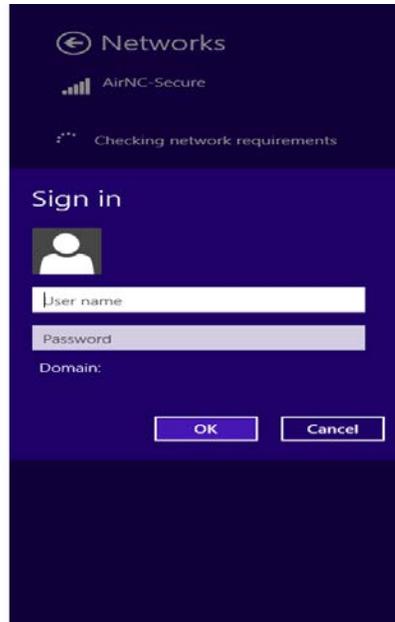
Click on the icon that looks like a staircase with an asterisk. This is the Wi-Fi icon used in Windows. Generally it will say 'Available' underneath if you are not connected to a Wi-Fi network



Left-click on AirNC-Secure and click on 'Connect'.



A pop-up will appear asking for your User name and Password. Please use your Blackboard User name and Password. After you have filled in your information, click on 'OK'.



Another pop-up asking if you would still like to 'Continue connecting?' Please choose 'Connect'. This may pop-up approximately 2-3 times.

You have now successfully reconnected to AirNC-Secure.

